

Standards of Conduct

As per school board directive coaches shall follow the following standards of conduct during their contract.

Faithful attendance to all the regularly scheduled services of their church.

Recognize the significance of the Lord's Day, and set it apart for the worship of the Lord.

Adherence to the church's policy concerning separation from the world. No use of alcoholic beverages at anytime; no dancing at clubs, bars or such; abstention from foul or offensive language, sexual, racial, or social jokes; conformance to the Scriptures in the company you keep; no membership in secret societies; no use of tobacco or other drugs in any form.

All coaches are expected to dress professionally according to their sport. No jeans should be worn.

Adherence to the Biblical admonition regarding the sacredness and sanctity of sexual behavior and at all times to practice conduct which is above reproach.

Refraining from gossip.

Exhibit a spirit of loyalty to the administration and school board, fellow staff members, and to the staff at Grace Baptist Church and its ministries.

I agree, without reservation, to the Standards of Conduct listed above.

I authorize investigation of all statements contained in this application. I understand that misrepresentation or omission of facts is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, regardless of the date of payment of my wages and salary, be terminated at any time without any previous notice.

Date _____

Signature _____

COACHES JOB DESCRIPTION

Revised May 2009

Position:

CHAIN OF COMMAND:

The head varsity coach of any athletic activity at Middletown Christian Schools is directly responsible to the Athletic Director and the Principal.

All sub-varsity coaches are directly responsible to the Varsity Head Coach, Athletic Director, and Principal.

DUTIES:

The varsity head coach shall be the supervisor of his/her sport from the varsity level through the elementary level.

Specific Duties of **ALL** head coach.....

- ... will be a professing Christian.
- ... will attend worship services on a regular basis.
- ... will adhere to the policies set forth by the Middletown Christian Schools' Board of Education.
- ... will abide by the rules and regulations of the Ohio High School Athletic Association.
- ... will be responsible for assigning extra duties as needed to the assistant coaches.
- ... will be responsible for the conduct of the student athletes and assistant coaches during practice, travel, games and team or coaches meetings.
- ... will be responsible for the control of the athletic locker room and the practice area. The coach should be the last one to leave the locker room. All facilities should be locked upon departure.
- ... will select and be responsible for all student managers used in his athletic program.

- ... will issue, and see to the return of all equipment, uniforms, and supplies.
- ... will supply the athletic office with a current roster during the first full week of practices. A revised roster shall be submitting anytime changes occur.
- ... will complete a post season checklist. This checklist will include inventory of uniforms and equipment, scorebook, stats, and all other items related to the coach's sport. (more details below)
- ... will be responsible for informing the student-athlete and their parents of the rules and regulations of the Ohio High School Athletic Association for their sport, and the rules and regulations of Middletown Christian School's Athletic Department, and the team's policies and rules at a pre-season meeting.
- ... will, upon dismissing a student-athlete from any squad, report it verbally to the athletic director and in writing to the principal within 24 hours or the next weekday giving details and reasons for such a dismissal.
- ... will be responsible for all equipment used in the sport, and will see to putting all equipment away each day.
- ... will make sure that the gym floor is swept **BEFORE** practice begins, or that the game field is properly lined and maintained.
- ... will make *all purchases* through the athletic director using the **requisition / purchase** order system.
- ... will be responsible for the eligibility of the student-athlete in his athletic activity. This is to include making sure that all insurance waivers, physical cards, parental permission slips, and eligibility cards have been turned into the athletic office. **COACHES SHOULD NOT ACCEPT THESE FORMS FROM THE ATHLETE. THESE FORMS NEED TO BE DIRECTLY SUBMITTED TO THE ATHLETIC OFFICE.**
- ... will submit to the athletic director, no later than two (2) weeks after the last game of the season, a brief report of games played, complete scores, individual statistics, the number of participants beginning the season and the number remaining at the conclusion of the season.
- ... will submit to the athletic director, no later than one (1) week after the last game a list of all letter winners and awards to be presented at the team's award night.

- ... will call game results to...
Middletown Journal (424-3615) fax (423-6940)
Dayton Daily News 937-225-2000 fax 1-937-225-7352
Cincinnati Enquirer 1-513-721-2700 fax 1-513-768-8550.
- ... **Varsity coaches** will email Linda Ingram with the results of all games within 24 hours.
- ... **Varsity coaches** will report all scores and rate all officials on the MyOHSAA web site within 24 hours.
- ... will keep their web page at www.middletownchristian.com current. This would include game summaries, stories, information, etc...
- ... will be responsible for presenting, on time, all forms and reports pertaining to his or her athletic activity.
- ... will maintain up to date certification, regarding sports medicine and CPR requirement. School will pay for or reimburse for the cost of certification.
- ... will develop a professional relationship with the press and the community.
- ... will work with the Athletic Director , Boosters Club, and other groups to promote and aide the athletic department and its programs.
- ... will report of violations of the school Athletic Code, in writing to the Athletic Director and Principal.